MGP Process Flow

Bringing IN material of Vendor (Form 157/158)			
Step	Role	Link	Task
1	Vendor	Portal www.sail-bhilasteel.com-**Unified gate Pass System**	Creation of request by vendor for bringing **IN** material (157/158)-single or multiple WO.
2	OA	BSPHOME➔ Applications➔ New CLMS (MGP Approval)	To approve/reject the request of vendor
3	Vendor	Portal www.sail-bhilasteel.com-**Unified gate Pass System**	Create Material Gate Pass (MGP) and print (one copy) from the above approved request
4	CISF	SAP	e-Routecard creation (Tcode-ZCM102A), physical checking and Vehicle Gate entry(Tcode-ZCM103A)
5	Vendor	Manual Process	Shifting of the material to the site
6	OA	SAP	Material receipt in SAP(Tcode-ZCM_OA)
7	CISF	SAP	Vehicle Out in SAP(Tcode-ZCM103A)

Sending OUT material of Vendor (Form 158R)			
Step	Role	Link	Task
1	Vendor	Portal www.sail-bhilasteel.com-**Unified gate Pass System**	Creation of request by vendor for bringing **OUT** returnable material already entered thru 158 IN.
2	OA	BSPHOME➔ Applications➔ New CLMS (MGP Approval)	To approve/reject the request of vendor
3	Vendor	Portal www.sail-bhilasteel.com-**Unified gate Pass System**	Create Material Gate Pass (MGP) from the above approved request
4	CISF	SAP	e-Routecard creation (Tcode-ZCM102A), physical checking and Vehicle Gate entry(Tcode-ZCM103A)
5	Vendor	Manual Process	Loading of the material from the site to the vehicle
6	CISF	SAP	Returnable Material Entry in SAP(Tcode-ZCM105A), Vehicle Out in SAP(Tcode-ZCM103A)

Vendor Operations Manual

1. Vendor Login

SAIL – Bhilai Steel Plant
Unified Gate Pass System

e-Unified Gate Pass Login

○ Contractor ● Others

पंजीकृत ई-मेल या मोबाइल से लॉगिन करें
Login using your email or mobile registered with us..

ई-मेल आई.डी./ eMail: nidhi_kapoor@yahoo.com

मोबाइल न.(बिना 0/+ के) / Mobile:

पासवर्ड / Password: ••••••

लॉगिन / Login

पासवर्ड भूलने पर / Forgot Password

नया पंजीयन / New Registration
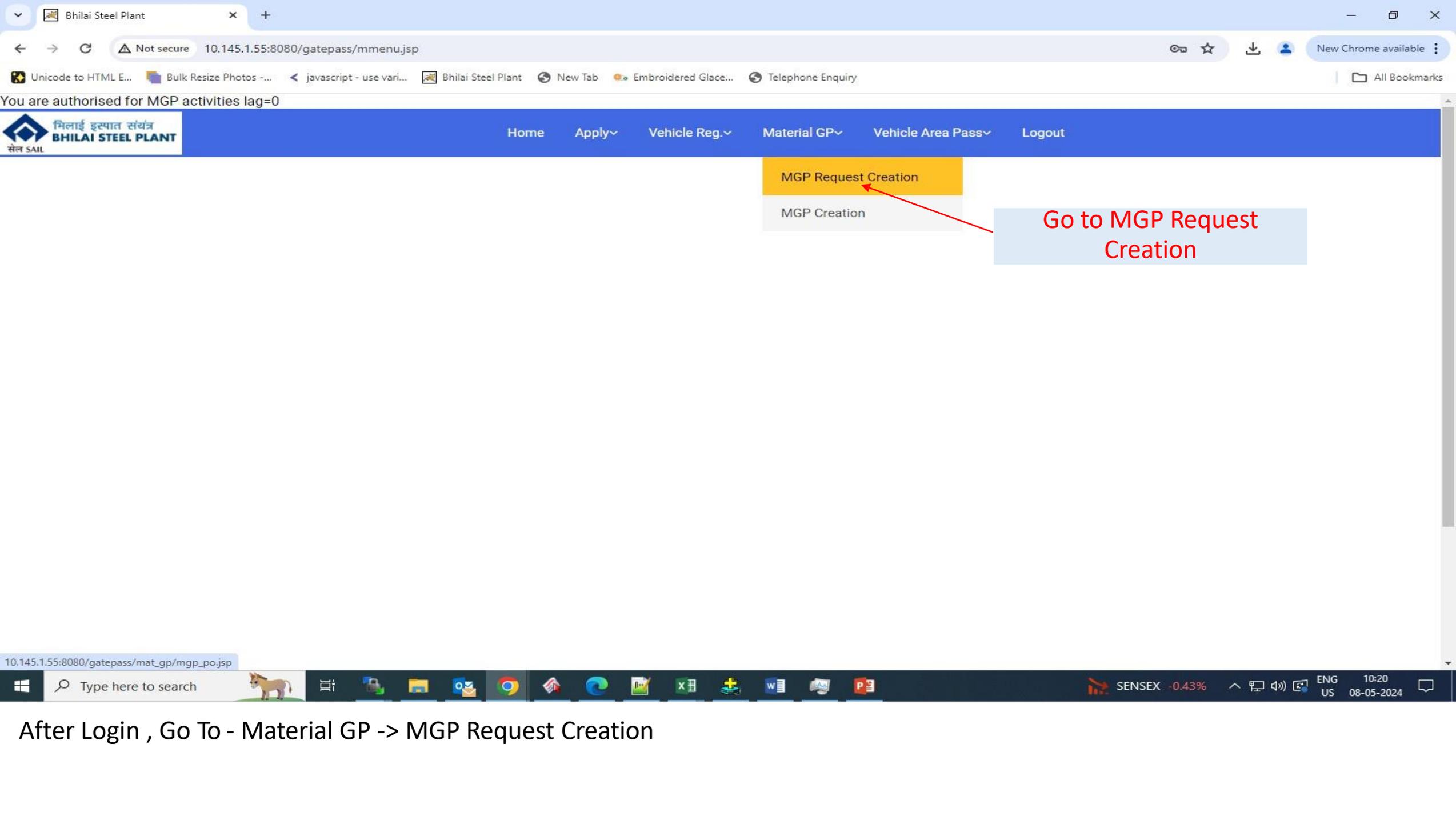
How to use the system?

Developed & Maintained by C&IT, BSP

Best works on Google Chrome Browser

Vendor Needs to Login to Unified Gate Pass System using registered ID/Password.
Url - https://bsperpq.sail-bhilaisteel.com/gatepass/log.jsp

2. MGP Request Creation

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सेल SAIL

Home   Apply⌄   Vehicle Reg.⌄   Material GP⌄   Vehicle Area Pass⌄   Logout

MGP Request Creation

MGP Creation

Go to MGP Request Creation

10.145.1.55:8080/gatepass/mat_gp/mgp_po.jsp

After Login , Go To - Material GP -> MGP Request Creation

2.1 Request for Entry of Material 157(NR)/158 IN (RE) type Request

You are authorised for MGP activities Y

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सेल SAIL

Home   Profile⌄   Apply⌄   Vehicle Reg.⌄   Material GP⌄   Logout

गेटपास सिस्टम
Contractor

VENDOR No. 1000082254 - PROTECTIVE GENERAL ENGINEERING PVT LTD

Create New Request By Choosing Work Order

Select	WO.NO	WO.DT	WORK DESCR	AMOUNT	OA	HOD	DT FROM	DT TO
⦿	4270012297	11-04-2022	BILLET YD GR EQUIP,CK-R/T,BILLET CUT MC	19423055.25	YUWRAJ THAWARE	PRAMOD KUMAR	01-05-2022	30-04-2025
○	4270012659	09-07-2022	OPERATION OF LF-3 & RH OF SRU, SMS-3	62499998.16	PARVATNENI KIRAN KUMAR	PRAMOD KUMAR	10-08-2022	09-08-2025
○	4270012761			115099566.12	MANISH KUMAR SWARNKAR	PRAMOD KUMAR	01-09-2022	31-08-2025
○	4270013761		CASTERS 1 TO 5	221499000	T GOVIND	SUSANTA KUMAR GHOSAL	01-04-2023	31-03-2026
○	4270014501	27-09-2023	Comprehensive contract for CV-1 WBCB,TRT	2417713.25	LOKESH PRASAD MOGRE	PRAMOD KUMAR	16-10-2023	15-01-2025
○	4270015342	20-03-2024	CR JOBS OF CASTER 5	2607499.99	T GOVIND	SUSANTA KUMAR GHOSAL	21-03-2024	29-08-2024
○	4270015364	26-03-2024	Operation of CV-1 Caster	139978590.84	MANISH KUMAR SWARNKAR	PRAMOD KUMAR	01-04-2024	31-03-2027
○	4270015442			249799999.68	AJIT NARAYAN	PRAMOD KUMAR	16-04-2024	15-04-2027
○	4270015453			920000	SOVAN MISHRA	SUSANTA KUMAR GHOSAL	22-04-2024	31-08-2024
○	4270015714	13-06-2024	Operation-Billet-Caster-SMS-3	141361776	TRIBHUWAN BAITHA	PRAMOD KUMAR	22-07-2024	21-07-2027
○	4270015849	04-07-2024	CASTER OPR-CV-2	28279979.04	TRIBHUWAN BAITHA	PRAMOD KUMAR	11-07-2024	10-07-2025

1. Select Work Order/PO NO

2. Select Request Type NR/RE/RX

Request Type Retrunable/Non Returnable :

⦿ Form 157 (Non Returnable - NR)   ○ FORM 158 (Entry of Returnable - RE)   ○ FORM 158 (Exit of Returnable - RX)

Choose Date of Entry/Exit of Vehicle : [16-Sep-2024]

3. Enter Entry Date

No of Material [3]

4. Enter No of Materials

[Submit]

5. Press Submit Button. To Open New Screen for Entering Material Details

Click Here for all Your Requests

Unsubmitted Request Already Initiated By the Vendor given Below

REQNO	REQ_TYPE	WO_NO	OA	Vehicle Entry Dt	REQ_STATUS	REQ_CR_DT	Delete
2400000005	Form 157 (Non Returnable - NR)	4270015453	SOVAN MISHRA	24-MAY-2024	INITIAL	22-MAY-2024	Delete

Material Request No 2400000134 for Vendor No 1000000149, Request Type NR, PO 4270012518 Date 11-May-2024

SIno	Material (Enter Description)	Accounting Unit (Select one)	Countable	Material Return	Req Qty
1	PVC	NO	Yes	NO	100
2	WIRE	M	Yes	NO	50
3	PAINT	LTR	Yes	NO	80
4	SCREW	BOX	Yes	NO	200

Save | Exit | Submit Request

2.2 Request for Exit of Material 158 Out (RX) type Request

Requirement for Creating RX type Request

- **158 Out(RX) type Request can only be created an earlier 158 In (RE) type request.**
- **The 158 IN (RE) type request has been linked to a Gatepass , taken inside the Plant and the materials in the Request have been received by OA in SAP system. Only then a 158 Out(RX) can be created.**

You are authorised for MGP activities Y

BHILAI STEEL PLANT
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Home   Profile⌄   Apply⌄   Vehicle Reg.⌄   Material GP⌄   Logout

गेटपास सिस्टम
Contractor

VENDOR No. 1000082254 - PROTECTIVE GENERAL ENGINEERING PVT LTD

Create New Request By Choosing Work Order

Select	WO.NO	WO.DT	WORK DESCR	AMOUNT	OA	HOD	DT FROM	DT TO
●	4270012297	11-04-2022	BILLET YD GR EQUIP,CK-R/T,BILLET CUT MC	19423055.25	YUWRAJ THAWARE	PRAMOD KUMAR	01-05-2022	30-04-2025
○	4270012659	09-07-2022	OPERATION OF LF-3 & RH OF SRU, SMS-3	62499998.16	PARVATNENI KIRAN KUMAR	PRAMOD KUMAR	10-08-2022	09-08-2025
○	42700127~			115099566.12	MANISH KUMAR SWARNKAR	PRAMOD KUMAR	01-09-2022	31-08-2025
○	4270013760		CASTERS 1 TO 5	221499000	T GOVIND	SUSANTA KUMAR GHOSAL	01-04-2023	31-03-2026
○	4270014501	27-09-2023	Comprehensive contract for CV-1 WBCB,TRT	2417713.25	LOKESH PRASAD MOGRE	PRAMOD KUMAR	16-10-2023	15-01-2025
○	4270015342	20-03-2024	CR JOBS OF CASTER 5	2607499.99	T GOVIND	SUSANTA KUMAR GHOSAL	21-03-2024	29-08-2024
○	4270015364	26-03-2024	Operation of CV-1 Caster	139978590.84	MANISH KUMAR SWARNKAR	PRAMOD KUMAR	01-04-2024	31-03-2027
○	4270015442			249799999.68	AJIT NARAYAN	PRAMOD KUMAR	16-04-2024	15-04-2027
○	4270015453			920000	SOVAN MISHRA	SUSANTA KUMAR GHOSAL	22-04-2024	31-08-2024
○	4270015714	13-06-2024	Operation-Billet-Caster-SMS-3	141361776	TRIBHUWAN BAITHA	PRAMOD KUMAR	22-07-2024	21-07-2027
○	4270015849	04-07-2024	CASTER OPR-CV-2	28279979.04	TRIBHUWAN BAITHA	PRAMOD KUMAR	11-07-2024	10-07-2025

1. Select Work Order/PO NO

2. Select Request Type RX

Request Type Retrunable/Non Returnable :
● Form 157 (Non Returnable - NR) ○ FORM 158 (Entry of Returnable - RE) ○ FORM 158 (Exit of Returnable - RX)

Choose Date of Entry/Exit of Vehicle : 16-Sep-2024

3. Enter Entry Date

No of Material 3

4. Enter No of Materials

Submit

5. Press Submit Button. *To Open New Screen for Entering Material Details*

Click Here for all Your Requests

Unsubmitted Request Already Initiated By the Vendor given Below

REQNO	REQ_TYPE	WO_NO	OA	Vehicle Entry Dt	REQ_STATUS	REQ_CR_DT	Delete
2400000005	Form 157 (Non Returnable - NR)	4270015453	SOVAN MISHRA	24-MAY-2024	INITIAL	22-MAY-2024	Delete

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BHILAI STEEL PLANT
सेल SAIL

Home   Profile⌄   Apply⌄   Vehicle Reg.⌄   Material GP⌄   Logout

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Contractor

welcome MANOJ KUMAR SAHU

New Request No 2400002338 Pl Choose Reference Request No below for Return of Items from Plant

1. Select the Reference request whose Material is to be taken out

Save   Exit   Submit Request

| 2400001939 ⌄ | | Submit |

2. Press Submit .
To Open new screen to select Material of the selected reference request

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Home   Profile˅   Apply˅   Vehicle Reg.˅   Material GP˅   Logout

गेटपास सिस्टम
Contractor

welcome MANOJ KUMAR SAHU

Enter Return Qty for the Materials which have to be taken out

New Request No 2400002338 PI Choose Reference Request No below for Return of Items from Plant

[˅]   [Submit]

MGP Return Details (PI Note Req Qty)

Slno.	Mat desc	Mat return	Countable	Req qty	Acc unit	Balance Qty	Return Qty
1	HYDRAULIC PUMP WITH GUN	YES	YES	2	NO	2	
2	AIR DRILLING MACHINE	YES	YES	2	NO	2	
3	AIR HAMMER WITH PUNCHES	YES	YES	7	NO	7	
4	TAP WRENCH	YES	YES	1	NO	1	
5	DRILL BITS	YES	YES	20	NO	20	
6	TAP SETS	YES	YES	4	SET	4	
7	SCREW DRIVER	YES	YES	1	NO	1	
8	SCREW SPANNER	YES	YES	1	NO	1	
9	GRAB SCREWS	YES	YES	20	NO	20	
10	NOSE PLIER	YES	YES	1	NO	1	
11	CUTTING PLIER	YES	YES	1	NO	1	
12	RING SPANNER	YES	YES		NO		
13	T ROD						
14	VERNIER CALLIPER	YES	YES	1	NO	1	
15	OUTSIDE CALLIPER	YES	YES	1	NO	1	

2. Press Submit Request to Submit the request for OA Approval

[Save] [Exit] [Submit Request]

3. Completing Unsubmitted MGP Requests
&
Viewing Old MGP Requests

You are authorised for MGP activities Y

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Home   Profile⌄   Apply⌄   Vehicle Reg.⌄   Material GP⌄   Logout

गेटपास सिस्टम
Contractor

VENDOR No. 1000082254 - PROTECTIVE GENERAL ENGINEERING PVT LTD

Create New Request By Choosing Work Order

Select	WO.NO	WO.DT	WORK DESCR	AMOUNT	OA	HOD	DT FROM	DT TO
●	4270012297	11-04-2022	BILLET YD GR EQUIP,CK-R/T,BILLET CUT MC	19423055.25	YUWRAJ THAWARE	PRAMOD KUMAR	01-05-2022	30-04-2025
○	4270012659	09-07-2022	OPERATION OF LF-3 & RH OF SRU, SMS-3	62499998.16	PARVATNENI KIRAN KUMAR	PRAMOD KUMAR	10-08-2022	09-08-2025
○	4270012769	29-07-2022	CK-1 OPR SMS-3	115099566.12	MANISH KUMAR SWARNKAR	PRAMOD KUMAR	01-09-2022	31-08-2025
○	4270013762	22-03-2023	MECHANIAL MAINTENANCE OF CASTERS 1 TO 5	221499000	T GOVIND	SUSANTA KUMAR GHOSAL	01-04-2023	31-03-2026
○	4270014501	27-09-2023	Comprehensive contract for CV-1 WBCB,TRT	2417713.25	LOKESH PRASAD MOGRE	PRAMOD KUMAR	16-10-2023	15-01-2025
○	4270015342	20-03-2024	CR JOBS OF CASTER 5	2607499.99	T GOVIND	SUSANTA KUMAR GHOSAL	21-03-2024	29-08-2024
○	4270015364	26-03-2024	Operation of CV-1 Caster	139978590.84	MANISH KUMAR SWARNKAR	PRAMOD KUMAR	01-04-2024	31-03-2027
○	4270015442	12-04-2024	Mechanical Maintenance Job in CCP	249799999.68	AJIT NARAYAN	PRAMOD KUMAR	16-04-2024	15-04-2027
○	4270015453	15-04-2024	HYDRAULIC & LUBRICATION SYSTEM JOBS IN C	920000	SOVAN MISHRA	SUSANTA KUMAR GHOSAL	22-04-2024	31-08-2024
○	4270015714	13-06-2024	Operation-Billet-Caster-SMS-3	141361776	TRIBHUWAN BAITHA	PRAMOD KUMAR	22-07-2024	21-07-2027
○	4270015849	04-07-2024	CASTER OPR-CV-2	28279979.04	TRIBHUWAN BAITHA	PRAMOD KUMAR	11-07-2024	10-07-2025

Request Type Retrunable/Non Returnable :

● Form 157 (Non Returnable - NR)   ○ FORM 158 (Entry of Returnable - RE)   ○ FORM 158 (Exit of Returnable - RX)

Choose Date of Entry/Exit of Vehicle : 16-Sep-2024

No of Material 3

Click on 'Click Here for All Requests ' to View Old Requests

Submit

Click Here for all Your Requests

Unsubmitted Request Already Initiated By the Vendor given Below

REQNO	REQ_TYPE	WO_NO	OA	Vehicle Entry Dt	REQ_STATUS	REQ_CR_DT	Delete
2400000005	Form 157 (Non Returnable - NR)	4270015453	SOVAN MISHRA	24-MAY-2024	INITIAL	22-MAY-2024	Delete

This area shows Unsubmitted Requests. Click on REQNO to Open New Screen
to complete that Request

4. Process After MGP Request Submission

- **After MGP request Submission , Request has to be approved by Operating Authority(OA) of the PO.**
- **After OA has approved then , Material Gate Pass (MGP) can be created against the approved request**

5. Creation of Material Gate Pass (MGP)

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BHILAI STEEL PLANT
सेल SAIL

Home   Profile⌄   Apply⌄   Vehicle Reg.⌄   Material GP⌄   Logout

गेटपास सिस्टम
Contractor

VENDOR No. 1000107028 - TPL SERVICES PRIVATE LIMITED

					MGP Request Creation		HOD	DT FROM	DT TO

Create New Request By Choosing Work Order

Select	WO.NO	WO.DT	WORK DESCR	AMOUNT			HOD	DT FROM	DT TO
○	4270015846	08-07-2024	O&M of Pipe Conveyor to convey Fluxes	665000	VIRENDRA KUMAR	MGP Request Creation	AR MUKHERJEE	01-07-2024	19-07-2024
○	4270015847	04-07-2024	Repair & maint of elect&automation SMS2	9999999.99	JACOB THOMAS SIJOY	MGP Creation			4
○	4270015850	04-07-2024	SKILLED SERVICES FOR WATER SYS. BF#8	1343353.2	VIVEK VERMA				4
○	4270015852	04-07-2024	SKILLED SERVICES FOR FURNACE PROPER BF#8	1304002.04	VIVEK VERMA	MGP Enquiry			4
○	4270015925	20-07-2024	O&M of Pipe Conveyor to convey Fluxes	2850000	VIRENDRA KUMAR OGALE				4
○	4270015949	26-07-2024	SKILLED SERVICES FOR FURNACE PROPER BF#8	21812397.76	VIVEK VERMA				5
○	4270016035	14-08-2024	SKILLED SERVICES FOR WATER SYS. BF#8	12736320.42	VIVEK VERMA				5

2. Go to MGP Creation

Request Type Retrunable/Non Returnable :

◉ Form 157 (Non Returnable - NR)   ○ FORM 158 (Entry of Returnable - RE)   ○ FORM 158 (Exit of Returnable - RX)

Choose Date of Entry/Exit of Vehicle : [_____]

No of Material [_____]

[Submit]

Click Here for all Your Requests

Unsubmitted Request Already Initiated By the Vendor given Below

REQNO	REQ_TYPE	WO_NO	OA	Vehicle Entry Dt	REQ_STATUS	REQ_CR_DT	Delete

https://bsperpq.sail-bhilaisteel.com/gatepass/mat_gp/mgp_gatepass.jsp

BHILAI STEEL PLANT

Home Profile∨ Apply∨ Vehicle Reg.∨ Material GP∨ Logout

Gate Pass Creation

Contractor: 1000082254 - PROTECTIVE GENERAL ENGINEERING PVT LTD

Select From Pending Documents

Create New Document

1. Select Req Type, IN/OUT and Enter Entry Date
These Should be same as that of the MGP request You have got Approved

2. Press 'Proceed to create New'
To open new screen to Enter MGP Details

Type: Form-158
IN/OUT: IN
Entry Date: 17-09-2024

OR

Proceed to create New

Documents created in last one month

S.No.	Doc.No.	Type	IN/OUT	Location	veh.Entry dt	Vehicle No.	Exe.Agency	Status	Print?
1	2400001552	158	IN	-(Boria Gate)	16-09-2024			Initial	Print
2	2400001550	157	IN	Power house-boria gate(HSCL Gate)	16-09-2024		Protective General Engineering pvt. ltd.	Finalised	Print
3	2400001278	157	IN	-(HSCL Gate)	13-09-2024			Initial	Print
4	2400001277	157	IN	-(HSCL Gate)	13-09-2024			Initial	Print
5	2400001272	157	IN	Power house -SMS-2(HSCL Gate)	13-09-2024		Protective general engineering pvt. ltd.	Finalised	Print
6	2400001270	157	IN	-(HSCL Gate)	13-09-2024			Initial	Print
7	2400001251	157	IN	Power house-boria gate(HSCL Gate)	12-09-2024		Protective General Engineering pvt. ltd.	Finalised	Print

Material Gate Pass Creation 1000082254 - PROTECTIVE GENERAL ENGINEERING PVT LTD

| GP No. | 2400001629 | | ate: | 17-09-2024 |
| Type: | Form:158 | | JT | IN |

1. Enter All applicable Details related to Material Gate Pass

Gatepass details for doc.no. 2400001629 Status: Initial

Exec.Agency		Veh.Type:	TRUCK	
Loc.From		Loc.To		
Name		Aadhar		
D.L.No.		D.L.Validity		
Vehicle No.		Gate:	Boria Gate	
Driver Mobile		Labours	0	
Representative Name		Helper Name		
Veh.Pass Validity		Veh.Pass No		

Fill this date in case of Monthly Pass only   Fill this Column in case of Monthly Pass only

2. Select One/More Approved MGP Requests whose Material needs to be taken

Select Approvals

Req.No	W.O.No	Description	Approver	Appr.Dt	Added	Select
2400001976	4270015442	Mechanical Maintenance Job in CCP	400531 - AJIT NARAYAN	13-09-2024		☐
2400002027	4270015442	Mechanical Maintenance Job in CCP	400531 - AJIT NARAYAN	13-09-2024		☐

3. Press Save and the press Finalise.

Only After Finalise MGP Can be Printed and Data will be available to CISF

Save   Finalise   Exit

6. Printing of Material Gate Pass (MGP) &
Completing Incomplete MGP

BHILAI STEEL PLANT
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सेल SAIL

Home   Profile⌄   Apply⌄   Vehicle Reg.⌄   Material GP⌄   Logout

Gate Pass Creation

Contractor: 1000082254 - PROTECTIVE GENERAL ENGINEERING PVT LTD

Select From Pending Documents

SNo	Doc.No.	Type	IN/OUT	Location	Veh.Entry dt	Vehicle No.	Action
1	2400001629	158	IN	-(Boria Gate)	17-09-2024		Proceed

Incomplete MGP are shown Here.
Click proceed to go to MGP Detail Screen to complete MGP creation process

OR

Create New Document

Type:	Form-158 ⌄
IN/OUT	IN ⌄
Entry Date:	

Proceed to create New

Press Print to print Finalised MGP

Documents created in last one month

S.No.	Doc.No.	Type	IN/OUT	Location	veh.Entry dt	Vehicle No.	Exe.Agency	Status	Print?
1	2400001629	158	IN	-(Boria Gate)	17-09-2024			Initial	Print
2	2400001552	158	IN	-(Boria Gate)	16-09-2024			Initial	Print
3	2400001550	157	IN	Power house-boria gate(HSCL Gate)	16-09-2024		Protective General Engineering pvt. ltd.	Finalised	Print
4	2400001278	157	IN	-(HSCL Gate)	13-09-2024			Initial	Print
5	2400001277	157	IN	-(HSCL Gate)	13-09-2024			Initial	Print
6	2400001272	157	IN	Power house -SMS-2(HSCL Gate)	13-09-2024		Protective general engineering pvt. ltd.	Finalised	Print
7	2400001270	157	IN	-(HSCL Gate)	13-09-2024			Initial	Print
				Power house boria gate(HSCL			Protective General		

7. Process After MGP Printing

- **The Printed MGP has to be taken to the Gate and shown to CISF**
- **MGP is Valid for only 3 days from the date of Entry mentioned in the MGP Printout**
- **CISF will check the MGP and the materials, IF OK the details will be entered by CISF in SAP System**
- **After the material reaches its destination inside the plant , OA will receive the materials in SAP to complete the process**
- **In case of 158 IN (RE) type request , Material will not be available for return unless the whole MGP Process in SAP is completed**

8. MGP Enquiry-
Report to check MGP created by a Vendor

![Bhilai Steel Plant logo] मिलाई इस्पात संयंत्र BHILAI STEEL PLANT सेल SAIL

Home   Profile˅   Apply˅   Vehicle Reg.˅   Material GP˅   Logout

Gate Pass Enquiry

MGP Request Creation

MGP Creation

MGP Enquiry

VENDOR NO:	1000107028
DOC TYPE:	ALL ˅
MOVEMENT TYPE:	ALL ˅
DATE FROM:	dd-mm-yyyy
DATE TO:	dd-mm-yyyy

Submit

2. Go to MGP Enquiry

https://bsperpq.sail-bhilaisteel.com/gatepass/mat_gp/mgp_enquiry.jsp

Gate Pass Enquiry

VENDOR NO:	1000107028
DOC TYPE:	157 ⌄
MOVEMENT TYPE:	ALL ⌄
DATE FROM:	01-09-2024 📅
DATE TO:	16-09-2024 📅
Submit	

1. Select Doc type , Movement Tpye (IN/OUT) and Date Range

2. Press 'Submit'

मिलाई इस्पात संयंत्र
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सेल SAIL

Home Profile⌄ Apply⌄ Vehicle Reg.⌄ Material GP⌄ Logout

Gate Pass Enquiry

1

Document Details 1000107028, 157, , 2024-09-01, 2024-09-16

MGP NO	Type	Entry DT	MGP Status	REQNO	Req Status	WO.NO	DESCRIPTION	OA	NAME	SLNo	Mat.DESC	A/U	Return?	Countable?	App.Qty	CISF Qty	Final Qty	Balance Qty
2400000611	157	05-09-2024	G	2400000683	G	4270015925	O&M of Pipe Conveyor to convey Fluxes	300807	VIRENDRA KUMAR OGALE	1	SAFETY SHOES OF VARIOUS SIZES	SET	N	Y	47	47		0
2400000611	157	05-09-2024	G	2400000683	G	4270015925	O&M of Pipe Conveyor to convey Fluxes	300807	VIRENDRA KUMAR OGALE	2	SAFETY HELMET YELLOW	NO	N	Y	18	18		0
2400000611	157	05-09-2024	G	2400000683	G	4270015925	O&M of Pipe Conveyor to convey Fluxes	300807	VIRENDRA KUMAR OGALE	3	WELDING HELMETS SPECIAL TYPES	NO	N	Y	5	5		0
2400000611	157	05-09-2024	G	2400000683	G	4270015925	O&M of Pipe Conveyor to convey Fluxes	300807	VIRENDRA KUMAR OGALE	4	COPPER CABLES 95 SQ MM 10 MTRS	NO	N	Y	1	1		0
2400000611	157	05-09-2024	G	2400000683	G	4270015925	O&M of Pipe Conveyor to convey Fluxes	300807	VIRENDRA KUMAR OGALE	5	CRC FOR ELECTRICAL	NO	N	Y	3	3		0
2400000850	157	07-09-2024	G	2400000997	G	4270015949	SKILLED SERVICES FOR FURNACE PROPER BF#8	301415	VIVEK VERMA	1	WELDING CABLE 95 SQ MM 100 MTR LENGTH	SET	N	Y	1	1	1	1
2400000850	157	07-09-2024	G	2400000997	G	4270015949	SKILLED SERVICES FOR FURNACE PROPER BF#8	301415	VIVEK VERMA	2	OXYGEN REGULATOR	NO	N	Y	4	4	4	4
2400000850	157	07-09-2024	G											Y	4	4	4	4
2400000850	157	07-09-2024	G											Y	20	20	20	20
2400000850	157	07-09-2024	G	2400000997	G	4270015949	SKILLED SERVICES FOR FURNACE PROPER BF#8	301415	VIVEK VERMA	5	ALLUMINIUM LUGS 120 SQ MM	NO	N	Y	20	20	20	20
2400000850	157	07-09-2024	G	2400000997	G	4270015949	SKILLED SERVICES FOR FURNACE PROPER BF#8	301415	VIVEK VERMA	6	WELDING ELECTRODES 6013 4 MM	BOX	N	Y	2	2	2	2
	07-09-					SKILLED SERVICES FOR FURNACE					FLASH BACK ARRESTERS FOR							

All Details of OLD MGP Created by the Vendor can be seen here
The Balance Quantity available against an MGP can also be seen to prepare return Request

More Information regarding MGP

Digitalization
of
Material Gate pass
e-MGP

Digitization of Material Gate pass (SIP 2024)

- Discrepancy observed during vigilance investigation where in material Gate pass Form 157 was found forged in one of the project cases.

- Subsequently a directive from MOS was received for digitizing the Material Gate pass process and linking it with bills.

- A committee was formed for the same and the first deliberation was held in the first week of Feb'2024.

Committee Purpose :

A system for easy monitoring of items being taken in/out of plant premises.

- Form 157   to take **vendor's** consumable items inside
- Form 158   to take **vendor's** returnable items inside/ bring outside

- Challan-114A   to take **BSP**'s (Non-Returnable) items out of plant.
- Challan 114B   to take **BSP**'s (Returnable) items out of plant

Steps in the Process of Digitization

- Form 157 & 158 Entry
    - Request By vendor (Permission)
    - Approval By OA
    - Vehicle Placement by Vendor
    - Route Card By CISF
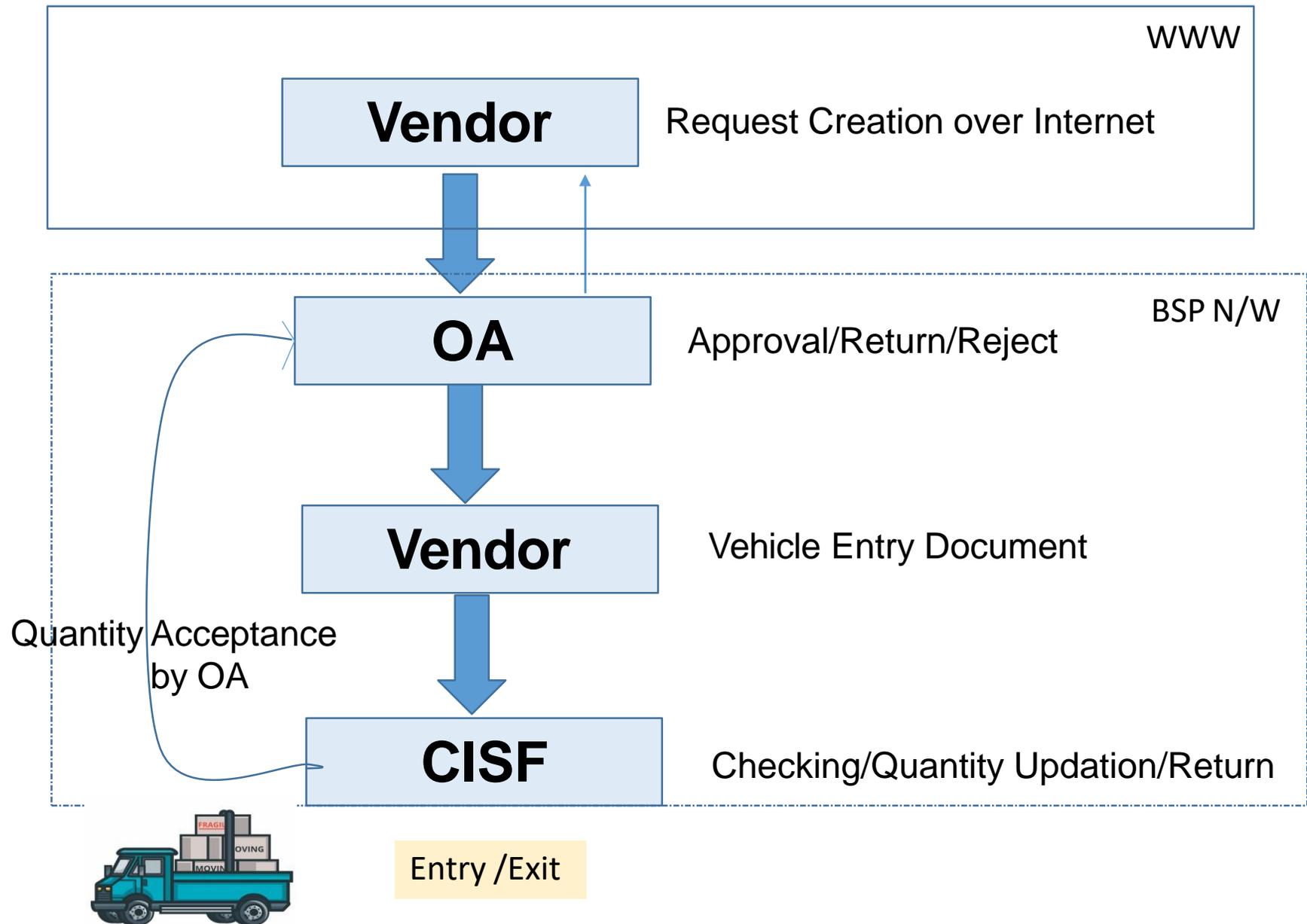   - Final Quantity received By OA

- Form 158 Exit
    - Request By vendor (Permission)
    - Approval By OA
    - Vehicle Placement by Vendor
    - Final Quantity exit By CISF

Agencies Involved

Form 157/158

- Vendor/Contractor
- Operating Authority (OA)
- CISF

System Flow Form 157/158

WWW

Vendor — Request Creation over Internet

BSP N/W

OA — Approval/Return/Reject

Vendor — Vehicle Entry Document

CISF — Checking/Quantity Updation/Return

Quantity Acceptance by OA

Entry /Exit

Salient features of the new system for Form157/158

- Online entry by Contractor on internet
- Allows multiple vendor requests in 1 Mat. Gate Pass
- Integrating with Route Card System at Gates
- Easy and Simple process at the gate for CISF
- Final Quantity approval by OA for entry , CISF for exit
- Material List approved by OA cannot be changed
- Quantity can only be reduced
  - BY OA (during Approval)
  - BY CISF(during physical checking)
- Keeping Balance of returnable items in System

Advantages

- No forgery/changes possible on submitted documents
- Labour saved : Entry of material at the gate is eliminated
- Faster entry/exit of vehicles at the gate
- Paper saved : O&M circular needed 4 copies of the form 157/158
- Transparency : any time any agency involved can see the status of any request
- CISF returnable balance maintained on System
- Area Pass of vehicles can be discontinued
- Data Available to Finance

Status

- Form 157/158 system ready

- 114 A & B

- Vendor training arranged

- OA , Stores & CISF training in progress

- For exit of material already inside plant, old system will be followed.